

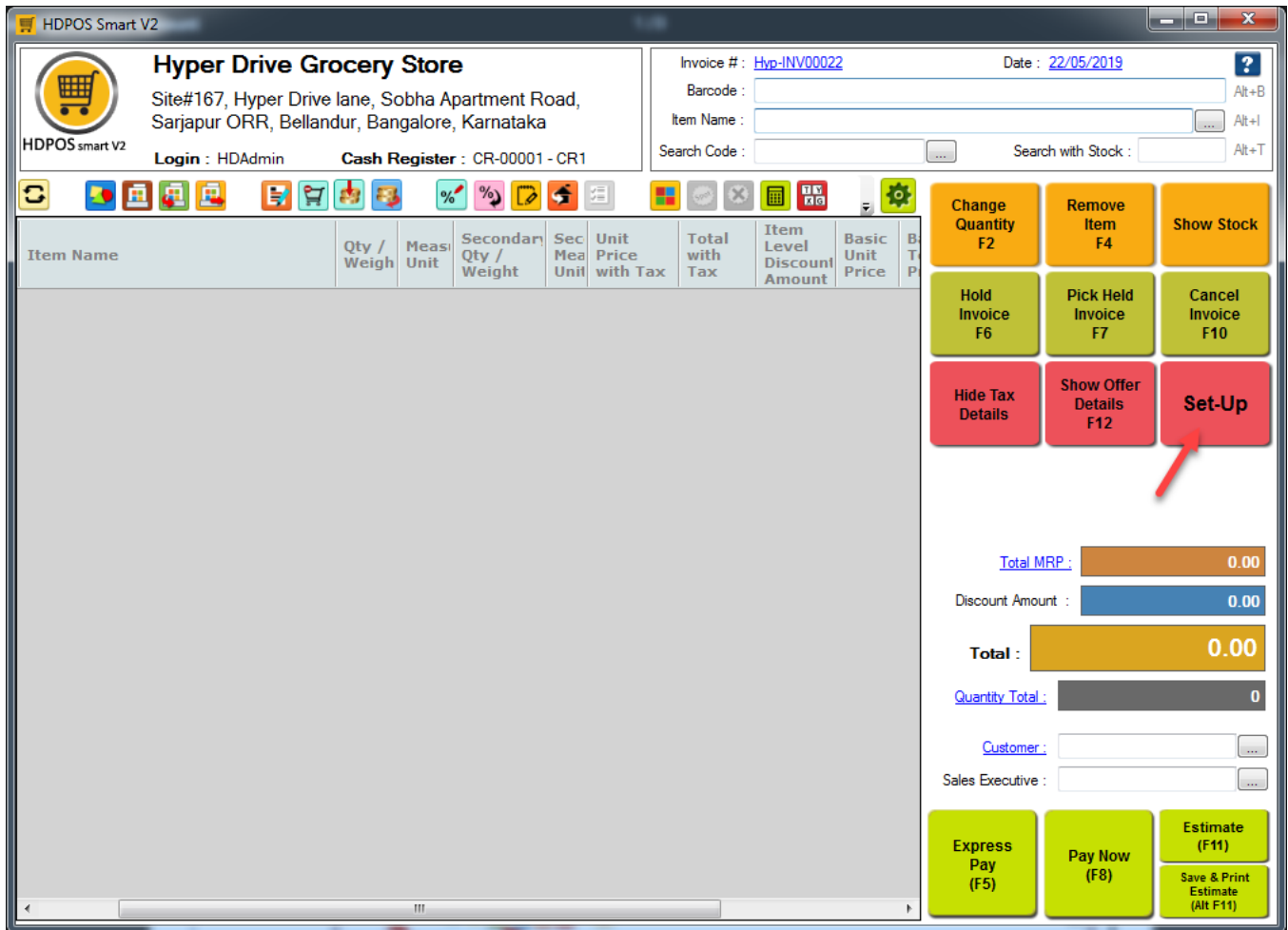
How do I apply sales tax on invoice level for In State and Out State sales?

In certain business you may require to change tax applicability based on Place of Taxation or Place of supply (In State or Out State supply).

HDPOS smart provides flexibility to manage Inter-State and Intra-State taxes for your Purchases and Sales by changing the tax of the items or change the tax percent at the time of making invoice based on the nature of supply.

To change the sales tax based on the nature of supply (In state or Out State) follow the steps below:

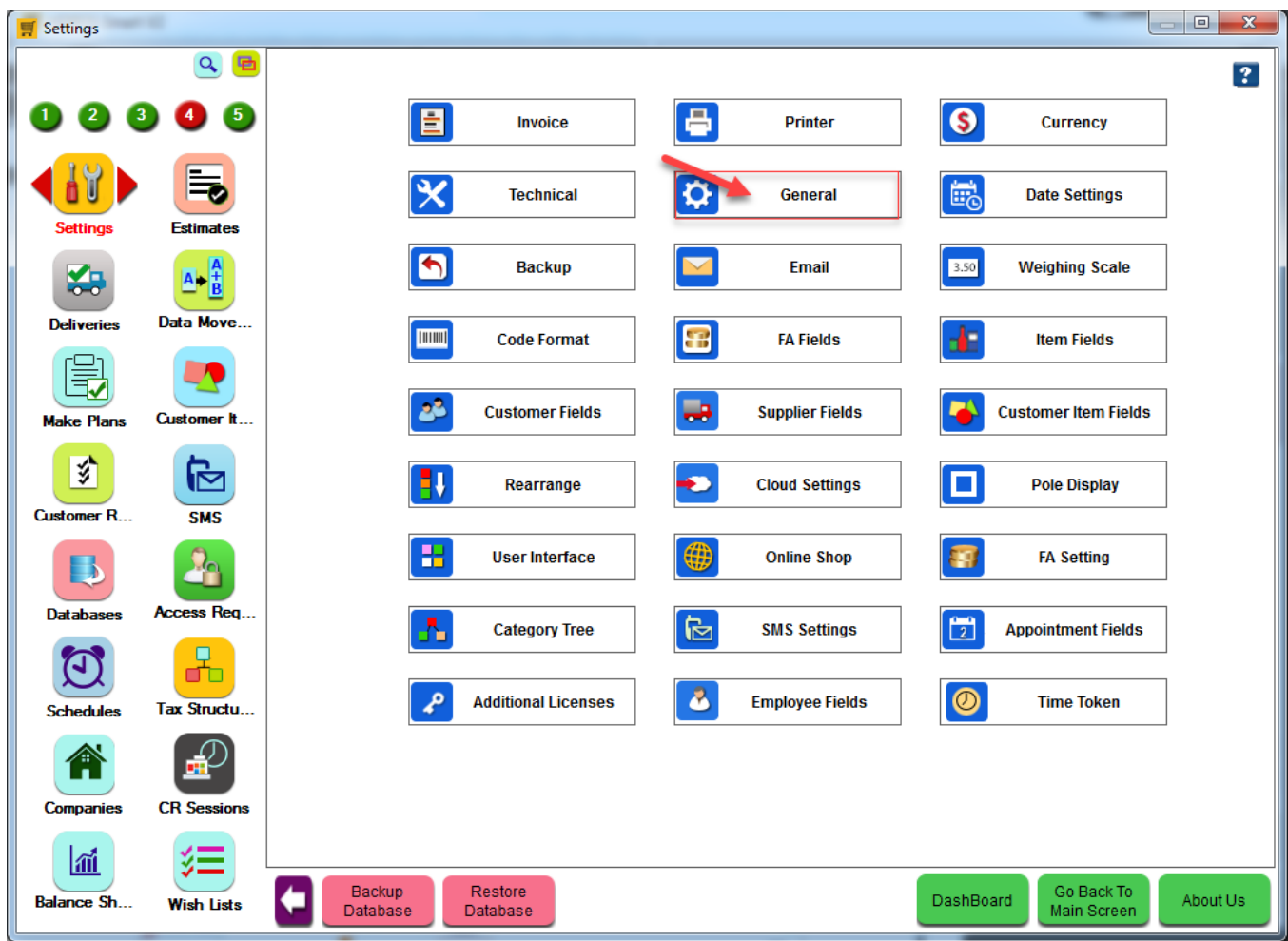
1. Run **HDPOS smart**.
 2. Click on **Set-Up**.
-



3. From 4th page of setup, click on **Settings**.



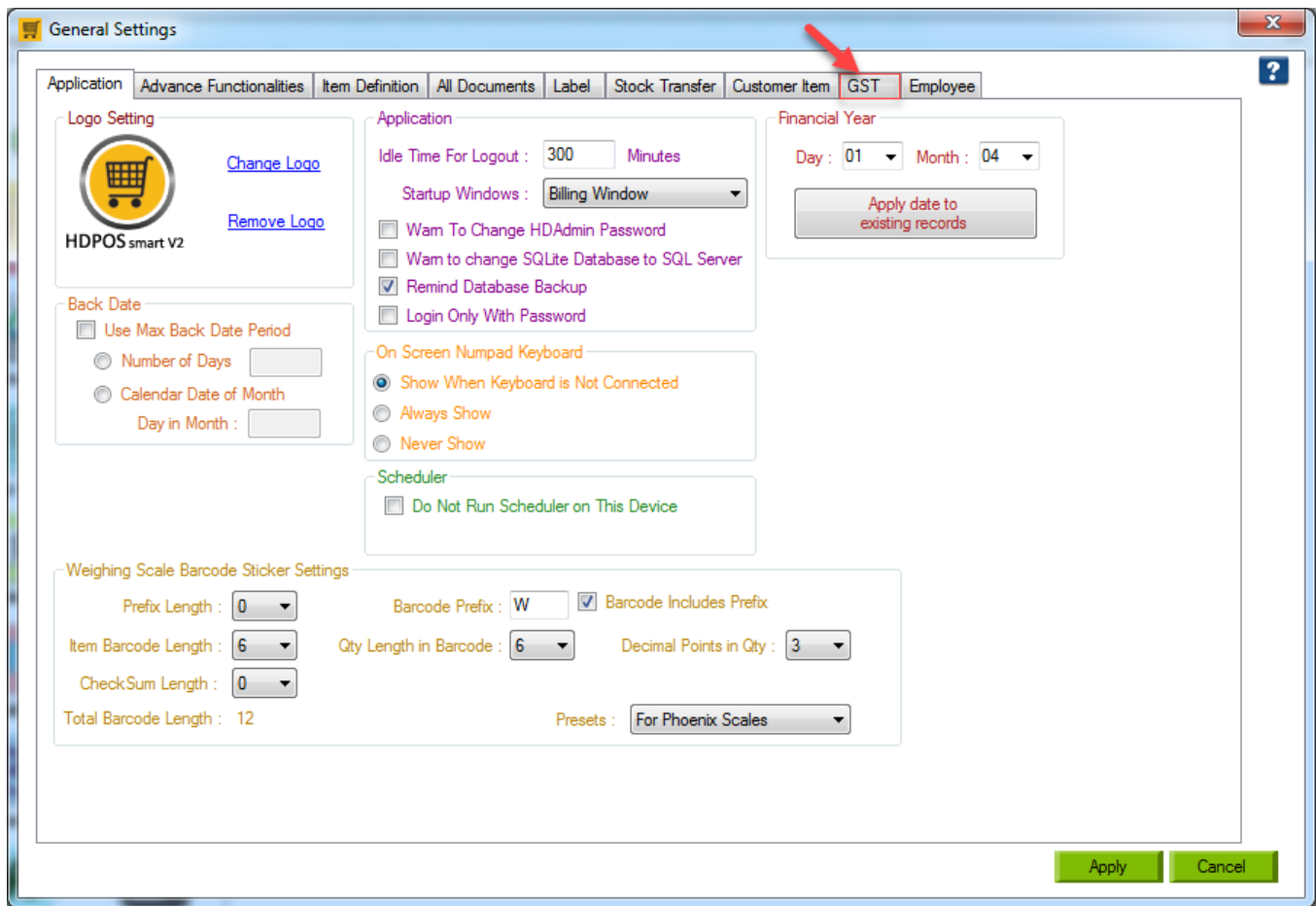
4. Click on **General**.



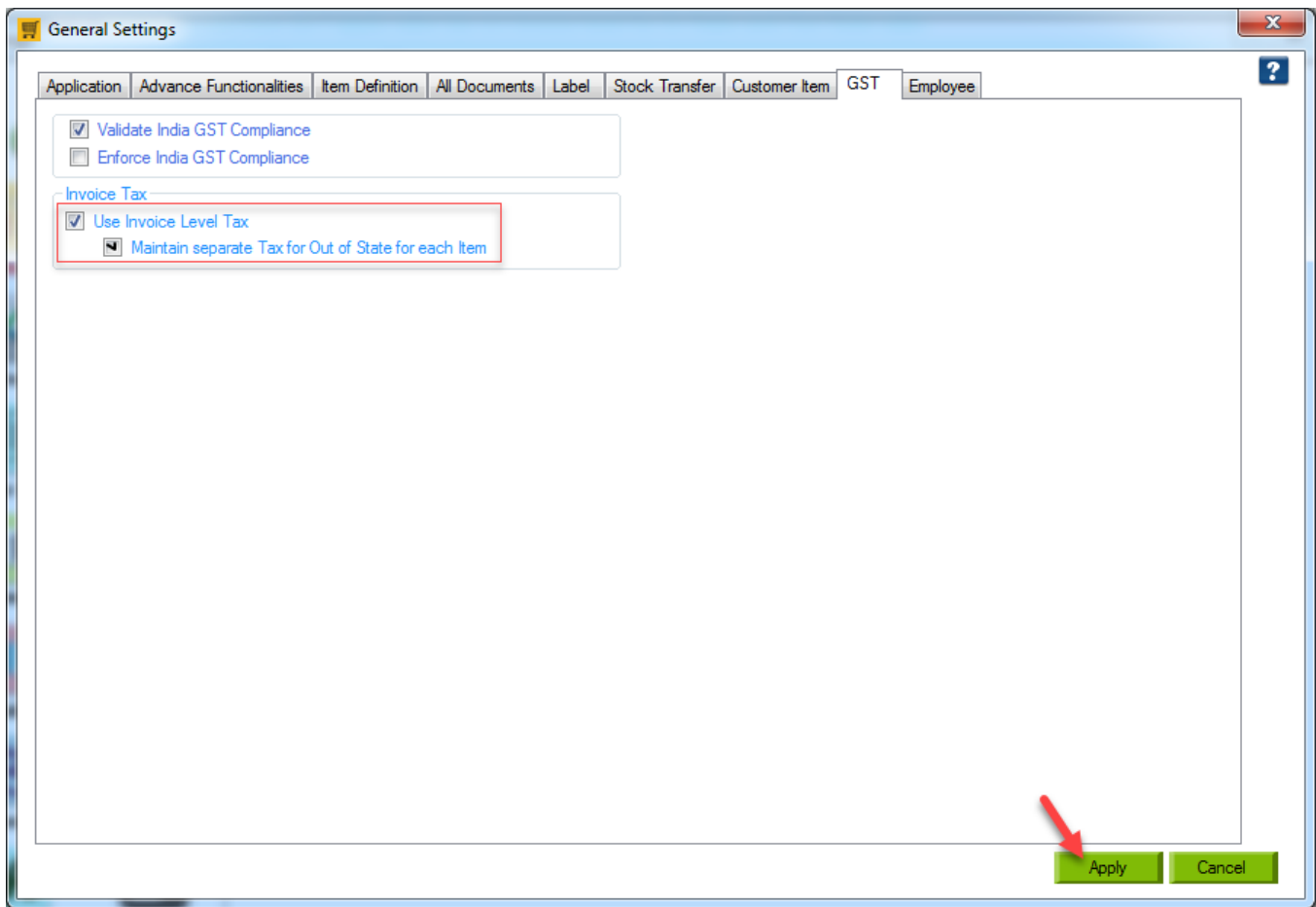
Note 1: In order to maintain separate tax for Out State (Inter-State) for each item, you need to turn ON **Use India GST** settings from Advance Functionalities section of General Settings.

Note 2: GST tab will be available only when **Use India GST** setting is ON.

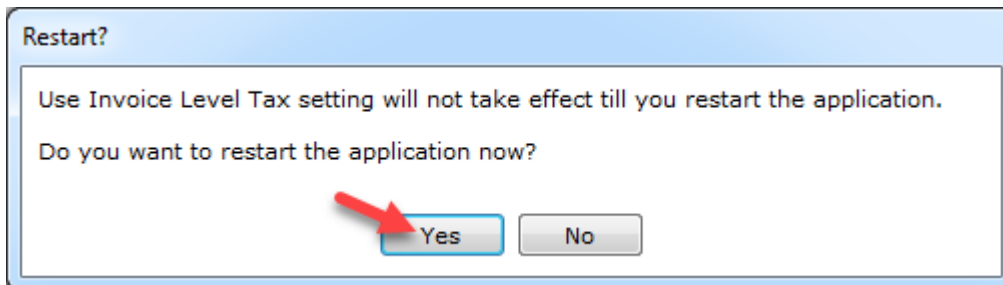
5. From **General settings** window, click on **GST**.



6. In **Invoice Tax** section of GST tab, check '**Use Invoice Level Tax**' and '**Maintain separate Tax for out of State for each Item**' check box and click on **Apply** button.

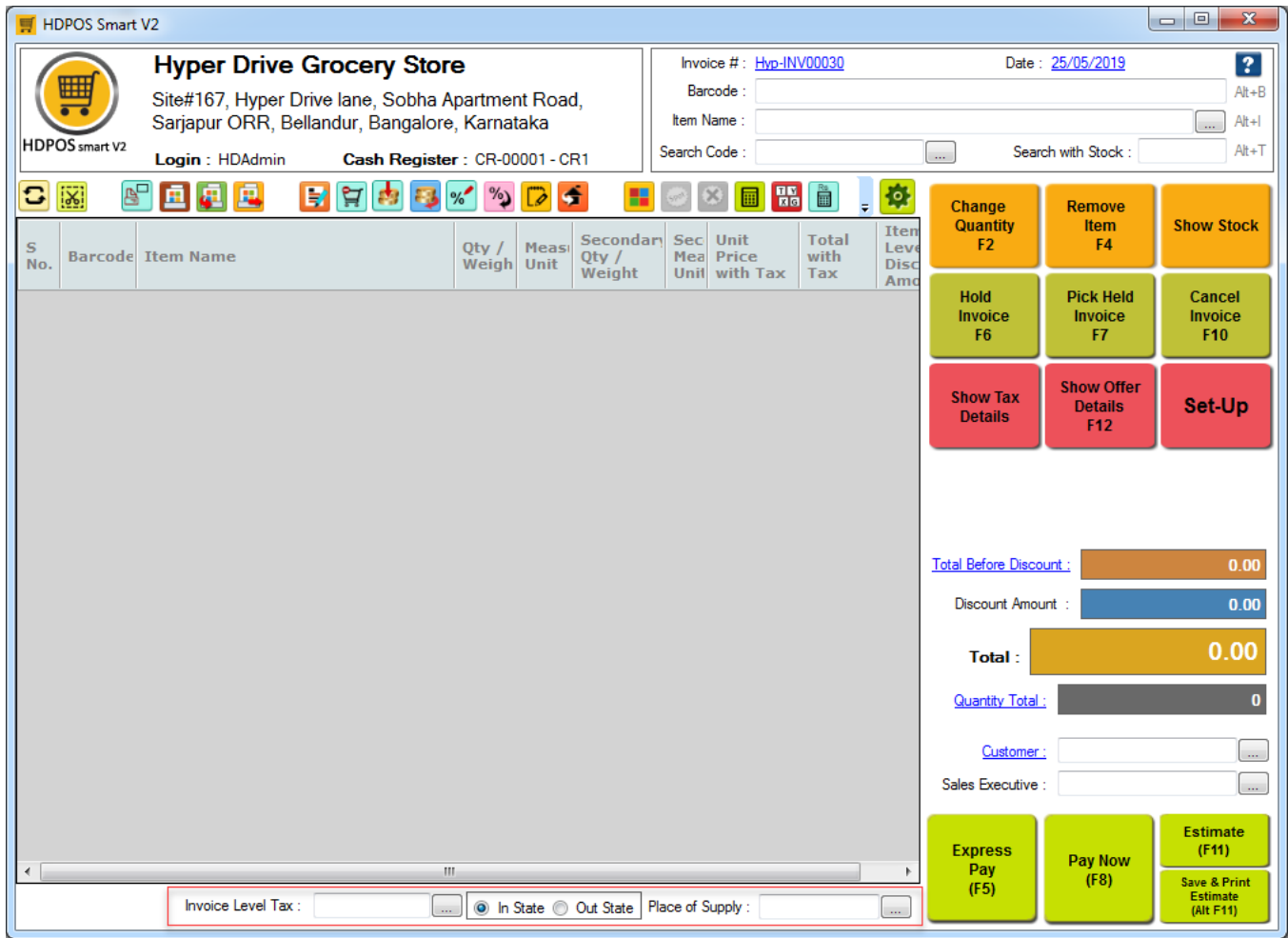


7. This will ask you to restart HDPOS smart, Click on **Yes**.

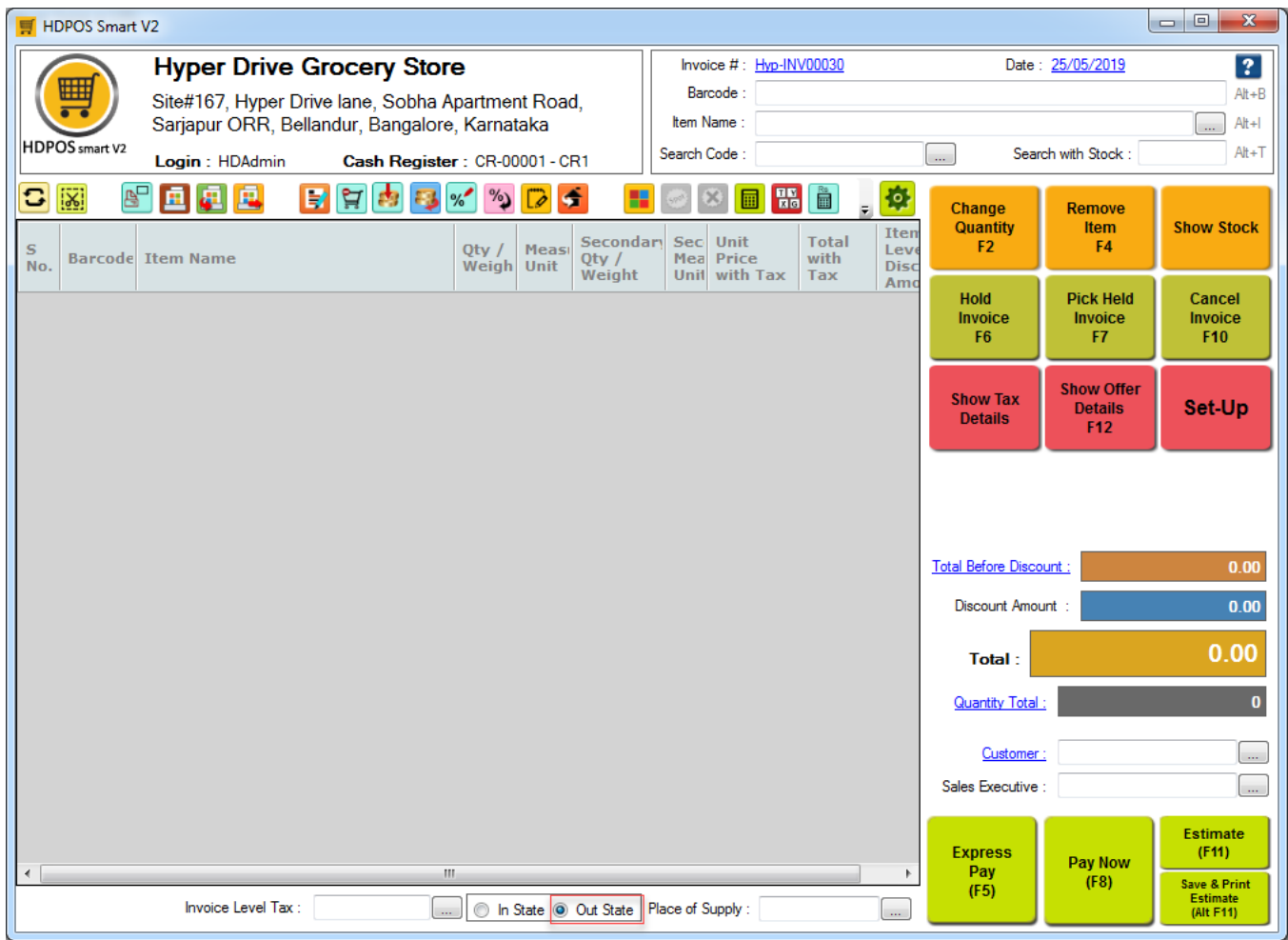


8. On application restart you will be additional fields (In State and Out State) as shown below.

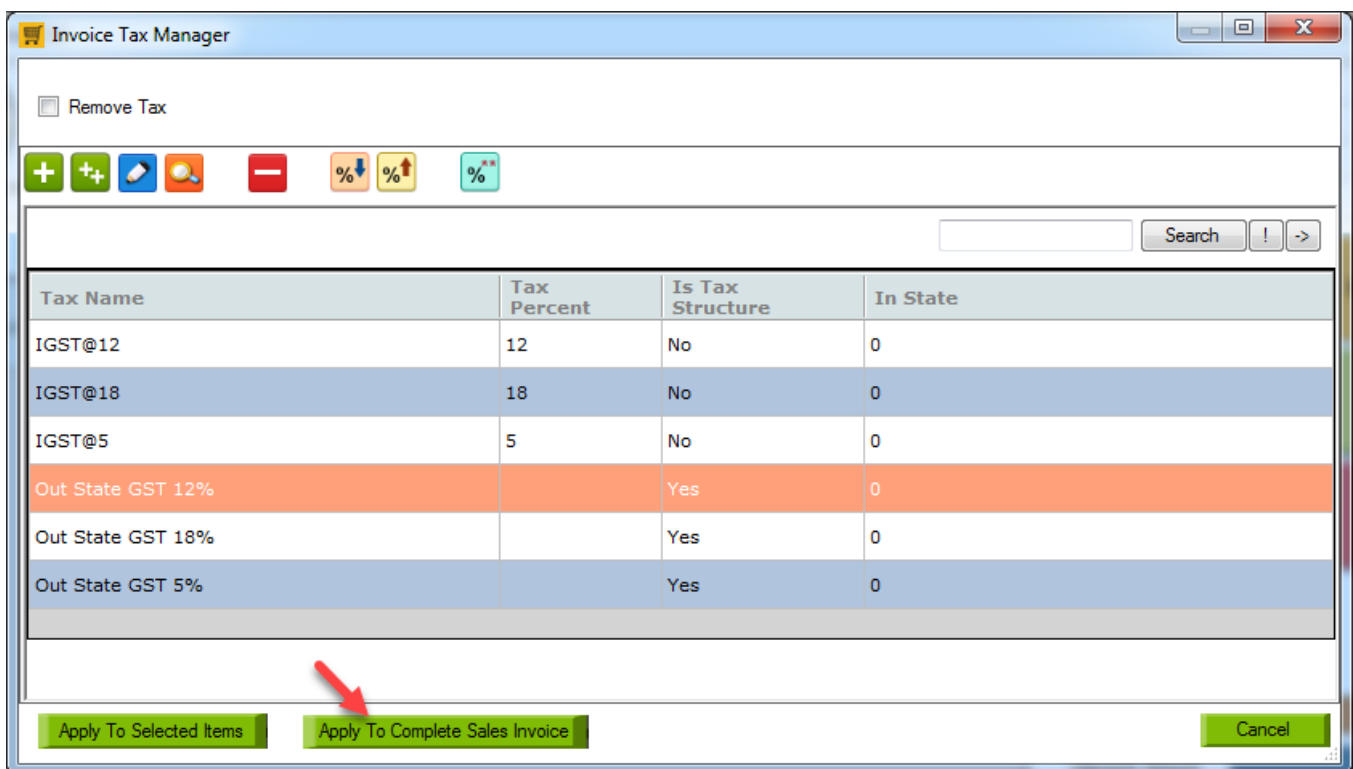
9. With Use Invoice Level Tax ON, HDPOS smart provides you the ability to change the sales tax on invoice level based on the type of sale (In State or Out State).



10. If the supply of goods or services is within the state, select **In State** radio button or if the supply of goods or service is Out of state select **Out State** radio button.



11. In the Invoice Level Tax drop down menu select the tax that is applicable for the current invoice or click on the three dotted button and select the tax from the list and click on **Apply To Complete Sales Invoice**.

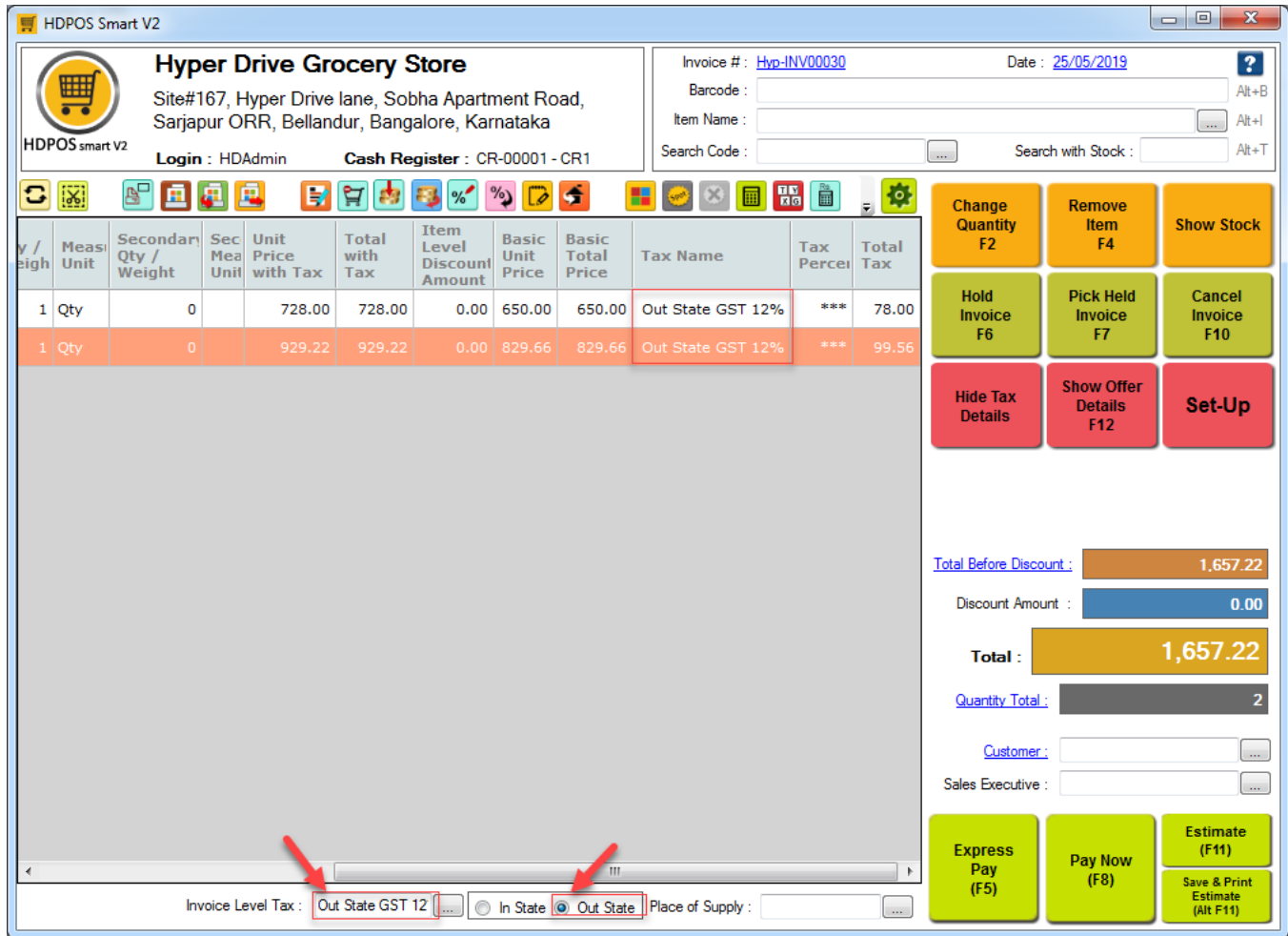


Note:

1) Invoice Tax manager only displays the Tax Names that are applicable for In State or Out - State, based the on the radio button you selected on main invoice screen. 2) You are not allowed select the items/products without selecting the invoice level tax.

12. Select the items/Products for sales invoice by selecting item name or by item barcode.

13. Invoice level tax that you selected will now be applicable to all the items/products you add to the sales invoice.



14. Select the customer for sales invoice. If you have specified the customer's place of supply, HDPOS smart will auto-populate the 'place of supply' field. However, you can change the place of supply, if needed, while creating an invoice.

Note 1: If you have not specified customer's place of supply, you can select the place of supply from billing screen as required. Make sure you select the right place of supply as per the nature of supply.

Note 2: If selected place of supply is different than business location's place of supply, you will see the information as shown below. You can continue save invoice by clicking on Yes.

Information



In order to make GST compliant 'Sales Invoice', you need to make this 'Sales Invoice' as 'Out State' sales invoice.
This is required because your customer is in different state than your Business Location.
Do you want to continue ?

Yes

No