

How to add Business Location, Customer and Supplier GSTIN number in HDPOS smart?



HDPOS smart Tutorials

To add Business Location, Customer and Supplier GSTIN number in HDPOS smart, follow the steps below:

To add Business Location GSTIN number:

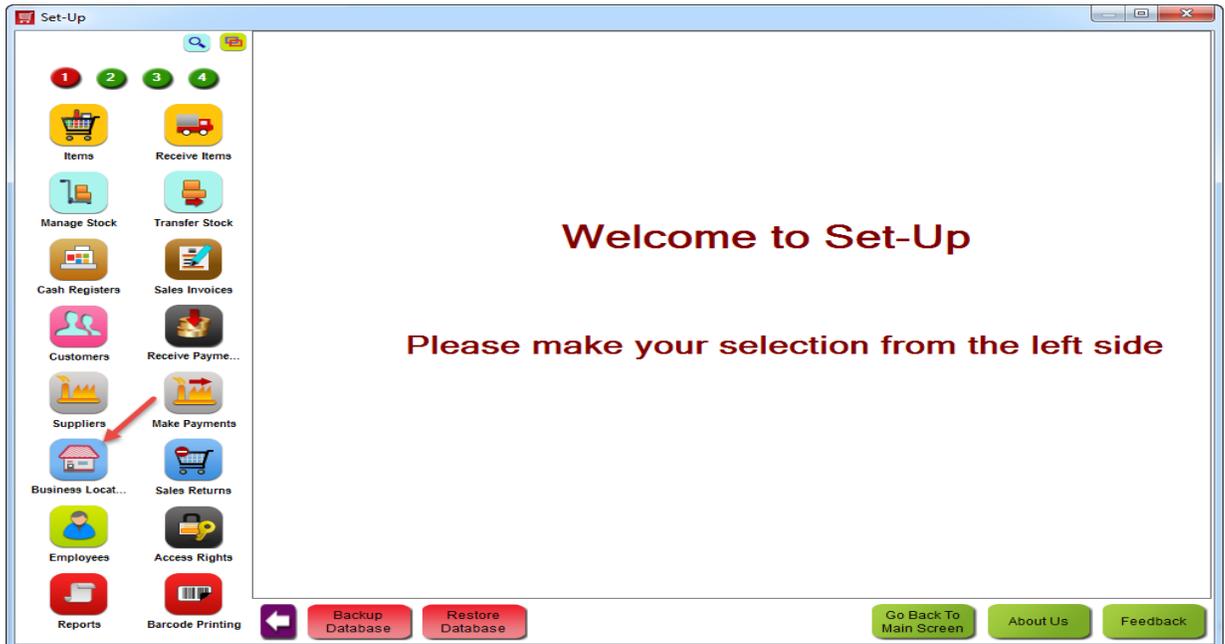
1. Run **HDPOS smart** and click on **Set-Up**.

S No.	Barcode	Item Name	Qty / Weight	Measuring Unit	Unit Price with Tax	Total with Tax
-------	---------	-----------	--------------	----------------	---------------------	----------------

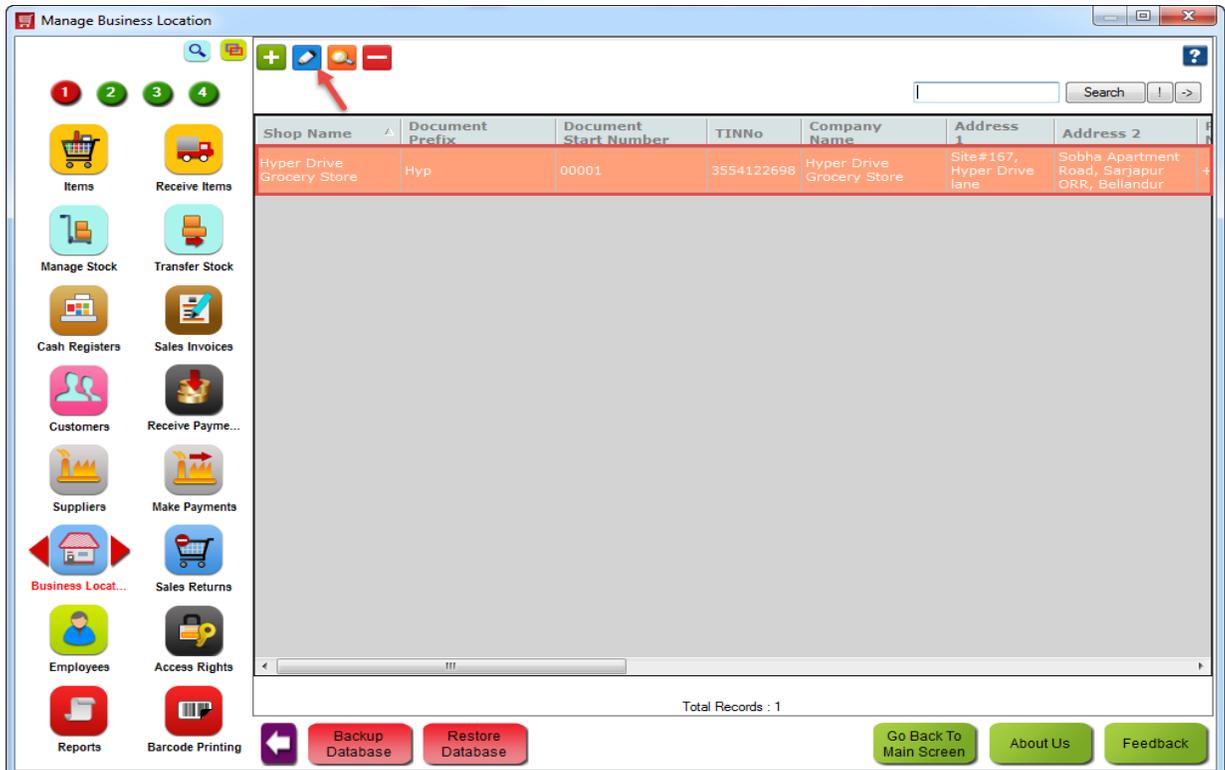




- From 1st page of **Set-Up**, click on **Business Locations**.



- From **Manage Business Location**, select the business location and click on **Edit Business Location**.





- In Edit Business Location, enter your business location GSTIN number in **GST No.** field as shown below.

Edit Business Location

Business Location Details

Company Name : Hyper Drive Grocery Store
Shop Name (Business Location) : Hyper Drive Grocery Store
Prefix for Documents : Hyp
Start Number for all documents : 00001
TIN Number : 3554122698
Address Line 1 : Site#167, Hyper Drive lane
Address Line 2 : Sobha Apartment Road, Sarjapur ORR, Bellandur
City : Bangalore
State : Karnataka
Country : India
Pin :
Phone No : +91-80-4271 7700
Mobile No :
E Mail : Support@hyperdriveinfotech.com
Website : www.hdpos.in

Business Location TIN No :
ESIC No :
LBT No :
CST No :
PT Registration No :
Fax No :
Service Tax No :
GST No : RYU589FG5896
Select Your Default Godown : Hyper Drive Grocery Store
Term & Condition :

Document Settings

Printer Setting : per Drive Grocery Store_Printer Setting
SMS Setting : hyper Drive Grocery Store_SMS Setting
 Enable Email Email Setting : yper Drive Grocery Store_Email Setting
Email Template Setting : Grocery Store_Email Template Setting

Additional Receipt Settings

Print second receipt on different printer Ask to print everytime
Second Receipt Printer :
Second Receipt Print Format :
Number of second receipts to print : 1 Additional Receipt Printers

Move Stock Setting

Move stock of deleted invoices to a specified godown.
Godown to keep stock of deleted invoices :

File Setting

Save Invoice as File
Invoice Report Format :
File Path Template :
 Save Sales Return as File
Invoice Report Format :
File Path Template :

Attachments Update (F8) Cancel

- Click on **Update**.

Edit Business Location

Business Location Details

Company Name : Hyper Drive Grocery Store
Shop Name (Business Location) : Hyper Drive Grocery Store
Prefix for Documents : Hyp
Start Number for all documents : 00001
TIN Number : 3554122698
Address Line 1 : Site#167, Hyper Drive lane
Address Line 2 : Sobha Apartment Road, Sarjapur ORR, Bellandur
City : Bangalore
State : Karnataka
Country : India
Pin :
Phone No : +91-80-4271 7700
Mobile No :
E Mail : Support@hyperdriveinfotech.com
Website : www.hdpos.in

Business Location TIN No :
ESIC No :
LBT No :
CST No :
PT Registration No :
Fax No :
Service Tax No :
GST No : RYU589FG5896
Select Your Default Godown : Hyper Drive Grocery Store
Term & Condition :

Document Settings

Printer Setting : per Drive Grocery Store_Printer Setting
SMS Setting : hyper Drive Grocery Store_SMS Setting
 Enable Email Email Setting : yper Drive Grocery Store_Email Setting
Email Template Setting : Grocery Store_Email Template Setting

Additional Receipt Settings

Print second receipt on different printer Ask to print everytime
Second Receipt Printer :
Second Receipt Print Format :
Number of second receipts to print : 1 Additional Receipt Printers

Move Stock Setting

Move stock of deleted invoices to a specified godown.
Godown to keep stock of deleted invoices :

File Setting

Save Invoice as File
Invoice Report Format :
File Path Template :
 Save Sales Return as File
Invoice Report Format :
File Path Template :

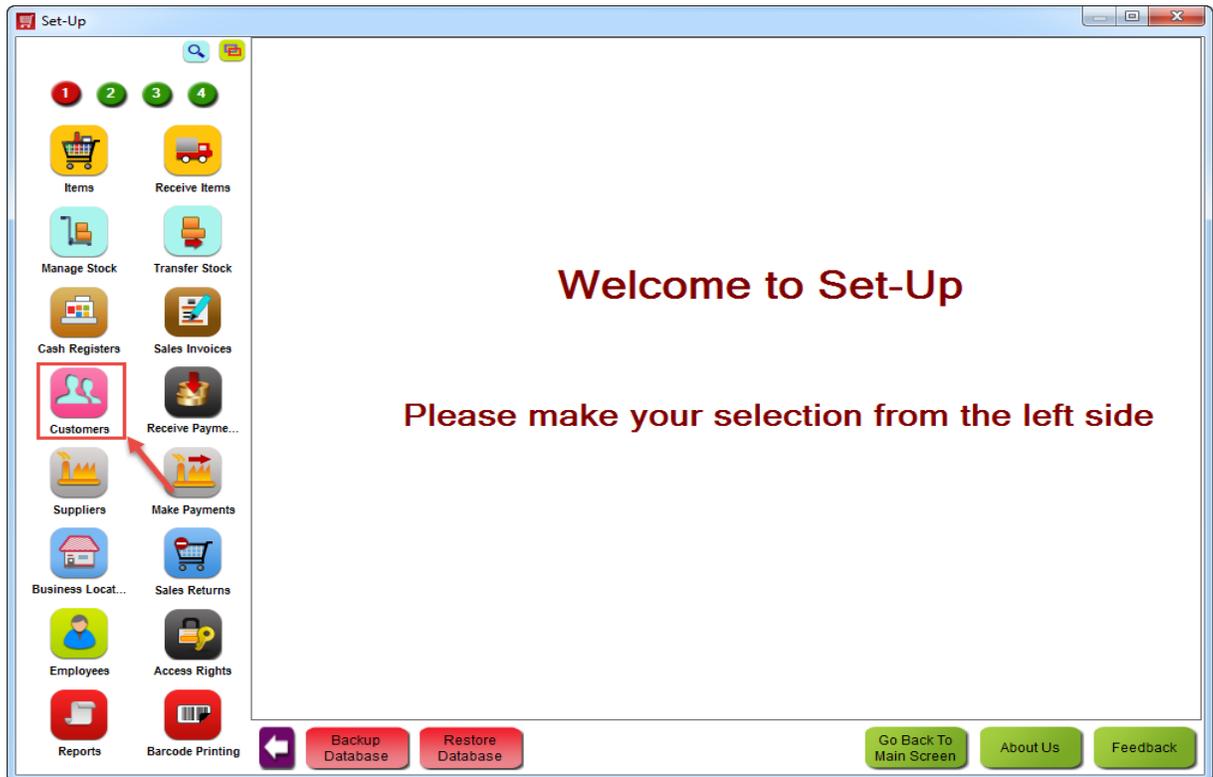
Attachments Update (F8) Cancel



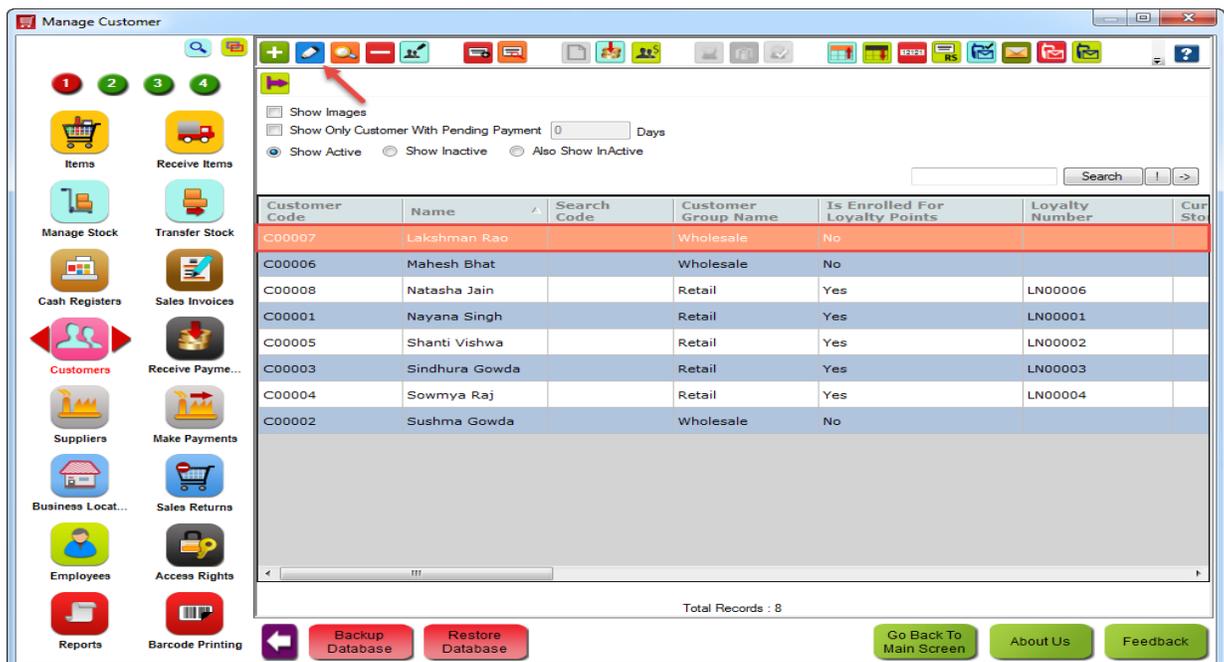


To Add Customer GSTIN number:

1. From 1st page of Set-Up, click on **Customers**.



2. From **Manage Customer** screen, select the customer from the list to update GSTIN number and click on **Edit Customer**.





- In Edit Customer screen, enter customer GST number in GST No filed as shown below and click on **Update**.

Customer Code : C00007

Customer Details
First Name : Lakshman
Last Name : Rao
Search Code :
Birth Date :
Anniversary Date :
 Is Active
VAT No : CST No :
TIN No : PAN No :
GST No : ADC153R55987

Shipping Address
Address Line 1 : 10th main
Address Line 2 : Yashwanth Pura
City : Bengaluru
State : Karnataka
Country : Zip Code :
Telephone Number : Mobile Number : 9700000002
E Mail : lakshman@abc.com

Business Location : Hyper Drive Grocery Store
Created By :
Customer Since Date : 23/05/2017
Customer Group : Wholesale
Financial Account
Opening Balance : 0.00 Db

Customer Display Name : Lakshman Rao
Customer Name For Display : Lakshman Rao

Attachments Customer Fields Update & Next (F7) < Previous Next > **Update (F8)** Cancel

- In **Manage Supplier** window, the bulk updates of GST number will be displayed as shown below.

Manage Customer

1 2 3 4
Items Receive Items
Manage Stock Transfer Stock
Cash Registers Sales Invoices
Customers Receive Payme...
Suppliers Make Payments
Business Locat... Sales Returns
Employees Access Rights
Reports Barcode Printing

Backup Database Restore Database Go Back To Main Screen About Us Feedback

State	Birth Date	Anniversary Date	VATNo	CSTNo	GSTNumber	TINNo	PANNo	Email
Karnataka					ADC153R55987			lakshma
Karnataka	14/03/1990 12:00 AM				RTY8594IU896			mahesh
Karnataka					QWE895YU7896			natasha
Karnataka					HGF458UI6321			Nayana
Karnataka					ABC12345HJ69			shanthi
Karnataka					ERT789KK4561			Sindhu
Karnataka					TRE789159TY3			sowmya
Karnataka					POI5648HY478			Sushma

Total Records : 8



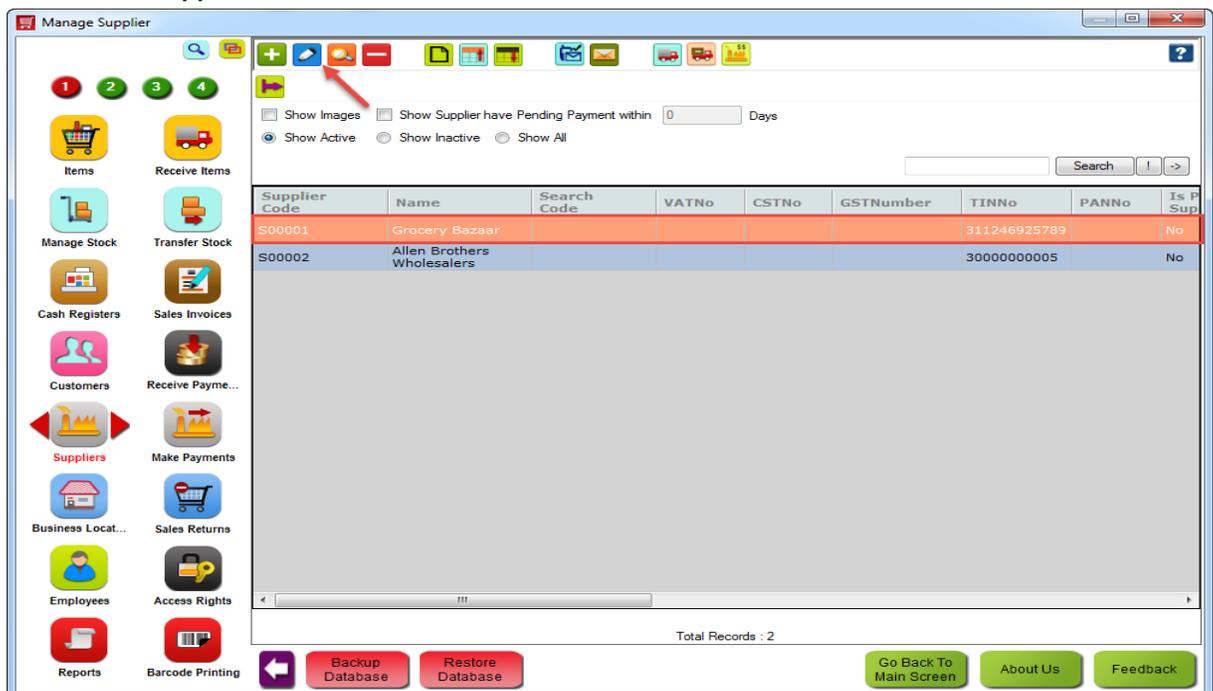


To Add Supplier GSTIN number:

1. From 1st page of Set-Up, click on **Suppliers**.



2. From **Manage Supplier** screen, select the customer from the list to update GSTIN number and click on **Edit Supplier**.





3. In **Edit Supplier** screen, enter Supplier GST number in GST No filed as shown below and click on **Update**.

Supplier Code : S00001 Auto-Generate Supplier Code Define my own Code

Supplier Name : Grocery Bazaar Preferred Supplier Is Active

Search Code : _____

General
VAT No : _____ CST No : _____
TJN No : 311246925785 PAN No : _____

Payment Terms
Payment needs to be settled within 7 number of days

Address
Address Line 1 : _____
Kasthuri Nagar
Address Line 2 : _____
Road No 12
City : _____ State : Karnataka
Bengaluru Zip Code : _____
Country : _____

Contact Info
First Name : Siddartha Last Name : Verma
Telephone Number : _____ Fax Number : _____
Mobile Number : 2200000011 Send SMS
Website : www.abc.com
E Mail : siddarthav@abc.com

Financial Account
Opening Balance : 0.00 Db Change

Supplier Display Name : Grocery Bazaar Name by Template

User Field List

Attachments Supplier Fields Update & Next (F7) Update(F8) Cancel

4. In **Manage Supplier** window, the bulk updates of GST number will be displayed as shown below.

Manage Supplier

Show Images Show Supplier have Pending Payment within 0 Days
Show Active Show Inactive Show All

Supplier Code	Name	Search Code	VATNo	CSTNo	GSTNumber	TINNo	PANNo	Is P Sup
S00001	Grocery Bazaar				WQE7895TG154	311246925789		No
S00002	Allen Brothers Wholesalers				EWQ78954RT15	30000000005		No
S00003	Metro				REW897RT8745			No
S00004	Wallmart				POR520YT9635			No

Total Records : 4

Backup Database Restore Database Go Back To Main Screen About Us Feedback

