

To add Business Location, Customer and Supplier GSTIN number in HDPOS smart, follow the steps below:

To add Business Location GSTIN number:

1. Run HDPOS smart and click on Set-Up.

ВН	DPOS Smart										
		Hyper Drive G	rocery Store	e		Invoice #	#: <u>Hyp-1000</u>	<u>)13</u>	Date	24/07/2017	?
	豐)	Site#167, Hyper Drive	e lane, Sobha A	partment Road	,	Barcode	e:				Alt+B
Н	POSsmart	Sarjapur ORR, Bellar	ndur, Bangalore	, Karnataka		Item Name			- Sear	ob with Stock :	Alt+I
		Login : HDAdmin	Cash Register	r: 01 - Manager's	Drawer	Search Code			Jean	CIT WILT SLOCK .	7401
5	😐 🛃	l 📇 📑 🛱 🤷	🚳 🥌			2		\$	Change	Remove	
S No.	Barcode	Item Name		Qty / Weight	Measu Unit	ring Ui wi	nit Price ith Tax	Total with Tax	Quantity F2	Item F4	Show Stock
									Hold Invoice F6	Pick Held Invoice F7	Cancel Invoice F10
									Show Tax Details	Show Offer Details F12	Set-Up
									Total :		0.00
									Discount Includ	led :	0.00
									<u>Quantity T</u>	otal :	0
									Customer :		
									Sales Executive :		
۲ 🗌			111					۴	C Express Pay (F5)	E Pay Now (F8)	Estimate (F11) Save & Print Estimate (Alt F11)





2. From 1st page of **Set-Up**, click on **Business Locations**.



3. From Manage Business Location, select the business location and click on Edit Business Location.







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4. In Edit Business Location, enter your business location GSTIN number in **GST No**. field as shown below.

Business Location De	tails	
Company Name :	Hyper Drive Grocery Store	Add Photo Remove Phot
Shop Name (Business Location) :	Hyper Drive Grocery Store	
refix for Documents :	Нур	
for all documents :	00001	
TIN Number :	3554122698	
Address Line 1 :	Site#167, Hyper Drive lane	
Address Line 2 :	Sobha Apartment Road, Sarjapur ORR, Bellandur	Document Settings
City :	Bangalore	Printer Setting : per Drive Grocery Store_Printer Setting
State :	Kamataka	SMS Setting : lyper Drive Grocery Store_SMS Setting
Country :	India	Enable Email Email Setting : yper Drive Grocery Store_Email Setting
Pin :		Email Template Setting : Grocery Store_Email Template Setting
Phone No :	+91-80-4271 7700	Additional Receipt Settings
Mobile No :		Print second receipt on different printer Ask to print everytime
E Mail :	Support@hyperdriveinfotech.com	Second Receipt Printer :
Website :	www.hdpos.in	Second Receipt Print Format :
Business Location TIN No :		Number of second receipts to print : 1 Additional Receipt Printers
ESIC No :		Move Stock Setting
LBT No :		Move stock of deleted invoices to a specified godown.
CST No :		Godown to keep stock of deleted invoices :
PT Registration No :		File Setting
Fax No :		Save Invoice as File
Service Tax No :		Invoice Report Format :
GST No :	RYU589FG5896	File Path Template :
Select Your Default Godown :	Hyper Drive Grocery Store	Save Sales Return as File
Term & Condition :		File Path Template :

5. Click on Update.

Business Location De	tails	
Company Name :	Hyper Drive Grocery Store	Add Photo Remove Ph
Shop Name (Business Location) :	Hyper Drive Grocery Store]
refix for Documents :	Нур	
Start Number for all documents :	00001	
TIN Number :	3554122698	
Address Line 1 :	Site#167, Hyper Drive lane	
Address Line 2 :	Sobha Apartment Road, Sarjapur ORR, Bellandur	Document Settings
City :	Bangalore	Printer Setting : per Drive Grocery Store_Printer Setting
State :	Kamataka	SMS Setting : lyper Drive Grocery Store_SMS Setting
Country :	India	Enable Email Email Setting : yper Drive Grocery Store_Email Setting
Pin :		Email Template Setting : Grocery Store_Email Template Setting
Phone No :	+91-80-4271 7700	Additional Receipt Settings
Mobile No :		Print second receipt on different printer Ask to print everytime
E Mail :	Support@hyperdriveinfotech.com	Second Receipt Printer :
Website :	www.hdpos.in	Second Receipt Print Format :
Business Location TIN No :		Number of second receipts to print : 1 Additional Receipt Printer
ESIC No :		Move Stock Setting
LBT No :		Move stock of deleted invoices to a specified godown.
CST No :		Godown to keep stock of deleted invoices :
PT Registration No :		File Setting
Fax No :		Save Invoice as File
Service Tax No :		Invoice Report Format :
GST No :	RYU589FG5896	File Path Template :
Select Your Default Godown :	Hyper Drive Grocery Store	Invoice Report Format :
Term & Condition :		File Path Template





To Add Customer GSTIN number:

1. From 1st page of Set-Up, click on **Customers**.



2. From **Manage Customer** screen, select the customer from the list to update GSTIN number and click on **Edit Customer**.

🫒 Manage Custo	mer						
	۹ 🖻	🛨 🔼 🔜 🗖	🗾 🗖	🗈 ಶ 💵	2 🖻 😰	📑 📰 📟 🔜 📧 🗖	a 🔂 🔂 💡 🛽
1 2	3 4	H 🔪					
		Show Images					
		Show Only Custom	er With Pending Payment Show Inactive A	0 Days			
Items	Receive Items						Search ! ->
٦	_	Customer	Name 🔺	Search	Customer Group Name	Is Enrolled For	Loyalty C
Manage Stock	Transfer Stock	C00007	Lakshman Rao		Wholesale	No	
		C00006	Mahesh Bhat		Wholesale	No	
Cash Registers	Sales Invoices	C00008	Natasha Jain		Retail	Yes	LN00006
		C00001	Nayana Singh		Retail	Yes	LN00001
	<u>.</u>	C00005	Shanti Vishwa		Retail	Yes	LN00002
Customers	Receive Payme	C00003	Sindhura Gowda		Retail	Yes	LN00003
		C00004	Sowmya Raj		Retail	Yes	LN00004
Sugalian		C00002	Sushma Gowda		Wholesale	No	
Business Locat	Sales Returns						
Employees	Access Rights	<					
					Total Records : 8		
Reports	Barcode Printing	Backup Database	Restore Database			Go Back To Main Screen	About Us Feedback





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3. In Edit Customer screen, enter customer GST number in GST No filed as shown below and click on **Update.**

🛒 Edit Customer							
Customer Code : C000	007		Define my own Code	Auto-Generate	Code	Change Photo	Remove Photo
Customer Details			Shipping Address D				
First Name : La	akshman		Shipping Address Bi	lling Address			
Last Name : R	ao		Address Line 1				
			10th main				
Search Code :			Address Line 2				
Birth Date :		Clear	Yashwanth Pura				
Anniversary Date :		Clear	City :				
	Is Active		Bengaluru				
	COTN		State :				
VAT NO :	CST NO :		Ramataka		7.0.1		
TIN No :	PAN No :		Country :		Zip Code :		
GST No : ADC153R	155987						
Customer Loyalty			Telephone Number	Mobile Number			
Is Enrolled For Lo	oyalty Points			970000002	Send SMS	Business Location : Hyper Drive	e Grocery Store
Loyalty Number :			E Mail			Created By :	
	Auto Commente	Muselsen	lakshman@abc.com	n	Send Email		
	Auto-Generate	Number	Condit Linet (EA			Customer Since Date : 23/05/	·2017
Enrollment Date :			Use System Defa	ault Credit Limit		Customer Group	
Loyalty Points : 0.(00		Credit Limit		0.00	Customer Croup . Writesal	·
Referred By : (For Lought, Point	(a)				0.00	Financial Account	
(FOI Edyaldy Points	Is Loyalty Points t on Every Invoice	o Referrer	FA Balance :	0.00		Opening Balance :	0.00 Db Change
Customer Display Nam	e						
Customer Name For Di	isplay : Lakshman Rao						Name by Template
User Field List							
Attachments	Customer Fields			Up	date & Next (F7)	< Previous Next >	Update (F8) Cancel

4. In **Manage Supplier** window, the bulk updates of GST number will be displayed as shown below.

Manage Custo	mer									• ×
	۹ 🖻	+ 🕗	🔍 🗖 🗹 🛛 🗖	📃 🛛 🗈 🗷	26	1 😰	📑 🗖 💷 🗐	🖻 🖂 🕅	2 🔂	. ?
1 2	3 4	+								
Items	Receive Items	ShowShowShow	Images Only Customer With Pending Active Show Inactive	Payment 0 Day Also Show InActive	s				Search][]->]
	- -	ate	Birth Date	Anniversary	VATNo	CSTNo	GSTNumber	TINNo	PANNo	Email
Manage Stock	Transfer Stock	rnataka		Date			ADC153R55987			lakshma
E		mil Nadu	14/03/1990 12:00 AM				RTY8594IU896			mahesh
Cash Registera	Sales Invoices	rnataka					QWE895YU7896			natasha
		rnataka					HGF458UI6321			Nayana
	.	rnataka					ABC12345HJ69			shanthi∖
Customers	Receive Payme	ranataka					ERT789KK4561			SindhuV
144		rnataka					TRE789159TY3			sowmya
Suppliera	Make Payments	rnataka					POI5648HY478			Sushma
Business Locat	Sales Returns									
	-									
Employees	Access Rights	4								4
					Total Reco	rds:8				
Reports	Barcode Printing		Backup Database Databa	se			Go Back To Main Screen	About	Js Fe	edback





To Add Supplier GSTIN number:

1. From 1st page of Set-Up, click on **Suppliers**.



2. From **Manage Supplier** screen, select the customer from the list to update GSTIN number and click on **Edit Supplier**.

🧾 Manage Suppl	ier									x
	۹ 🖻	🛨 🔼 🗖 🗖	-	1	📪 🖶 🔛	\$?
0 2	3 4	E 🔨								
-lar		Show Images	Show Supplier have P	ending Payment within	0	Days				
	•••	Show Active	Snow inactive S	now All					Saarah	
Items	Receive Items								search	
		Supplier Code	Name	Search Code	VATNo	CSTNo	GSTNumber	TINNo	PANNo	Is P Sup
Manage Stock	Transfer Stock	S00001	Grocery Bazaar					311246925789		No
manage Stock		S00002	Allen Brothers Wholesalers					3000000005		No
	1									
Cash Registers	Sales Invoices									
	.									
Customers	Receive Payme									
d i m b										
Suppliers	Make Payments									
Business Locat	Sales Returns									
Employees	Access Rights	•								F.
					Total Recor	rds :2				
		Backup	Restore				Go Back To			
Reports	Barcode Printing	Databas	e Database				Main Screen	About Us	Feedba	ack
1										





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3. In **Edit Supplier** screen, enter Supplier GST number in GST No filed as shown below and click on **Update**.

🛒 Edit Supplier			
Supplier Code : S00001	Auto-Generate Supplier Code	ne my own Code	?
Supplier Name : Grocery Bazaar	Preferred Supplier V Is Active	Change	Photo Remove Photo
Search Code :			
General	Payment Terms		
<u>V</u> AT No : CST N <u>o</u> :	Payment needs to be settled within 7	number	
T <u>I</u> N No : 311246925785 PAN No :		or days	
GST No : WQE7895TG154	Contact Info		
Address	<u>F</u> irst Name <u>L</u> ast Nam	ne	
Address Line 1	Siddartha Verma		
Kasthuri Nagar	Telephone Number Fax Num	ber	
Address Line 2			
Road No 12	Mobile Number	MS	
City State			
Country Zin Code	vvebsite		
	E M A		
	<u>siddarthay@abc.com</u>		
Opening Balance : 0.00 Db Change	Send Email		
Supplier Display Name Supplier Name For Display : Grocery Bazaar			Name by Template
User Field List			
Attachments Supplier Fields		Updat	e & Next (F7) Update(F8) Cancel

4. In **Manage Supplier** window, the bulk updates of GST number will be displayed as shown below.

U C	3 4									
		Show Images	Show Supplier have P	ending Payment within	0	Days				
		Show Active	Show Inactive Show Show Inactive Show Inactive Show Show Show Show Show Show Show Show	how All						
Items	Receive Items								Search !	!][
1	-	Supplier Code	Name	Search Code	VATNo	CSTNo	GSTNumber	TINNo	PANNo	
Manage Stock	Transfer Stock	S00001					WQE7895TG154	311246925789		
manage Stock	Transfer Stock	S00002	Allen Brothers Wholesalers				EWQ78954RT15	3000000005		
		S00003	Metro				REW897RT8745			
		S00004	Wallmart				POR520YT9635			
Customers	Receive Payme									
Customers	Receive Payme Make Payments									
Customers Customers Suppliers Usiness Locat	Receive Payme Make Payments Sales Returns Sales Returns Access Rights	4								
Customers Customers Suppliers Usiness Locat Employees	Receive Payme Make Payments Sales Returns Sales Returns Access Rights	4								
Customers Suppliers Usiness Locat Employees	Receive Payme Make Payments Salea Returns Salea Returns Access Rights		m		Total Reco	rds:4				

