

# How to create invoice for tables merged with single KOT in HDRestaurant?

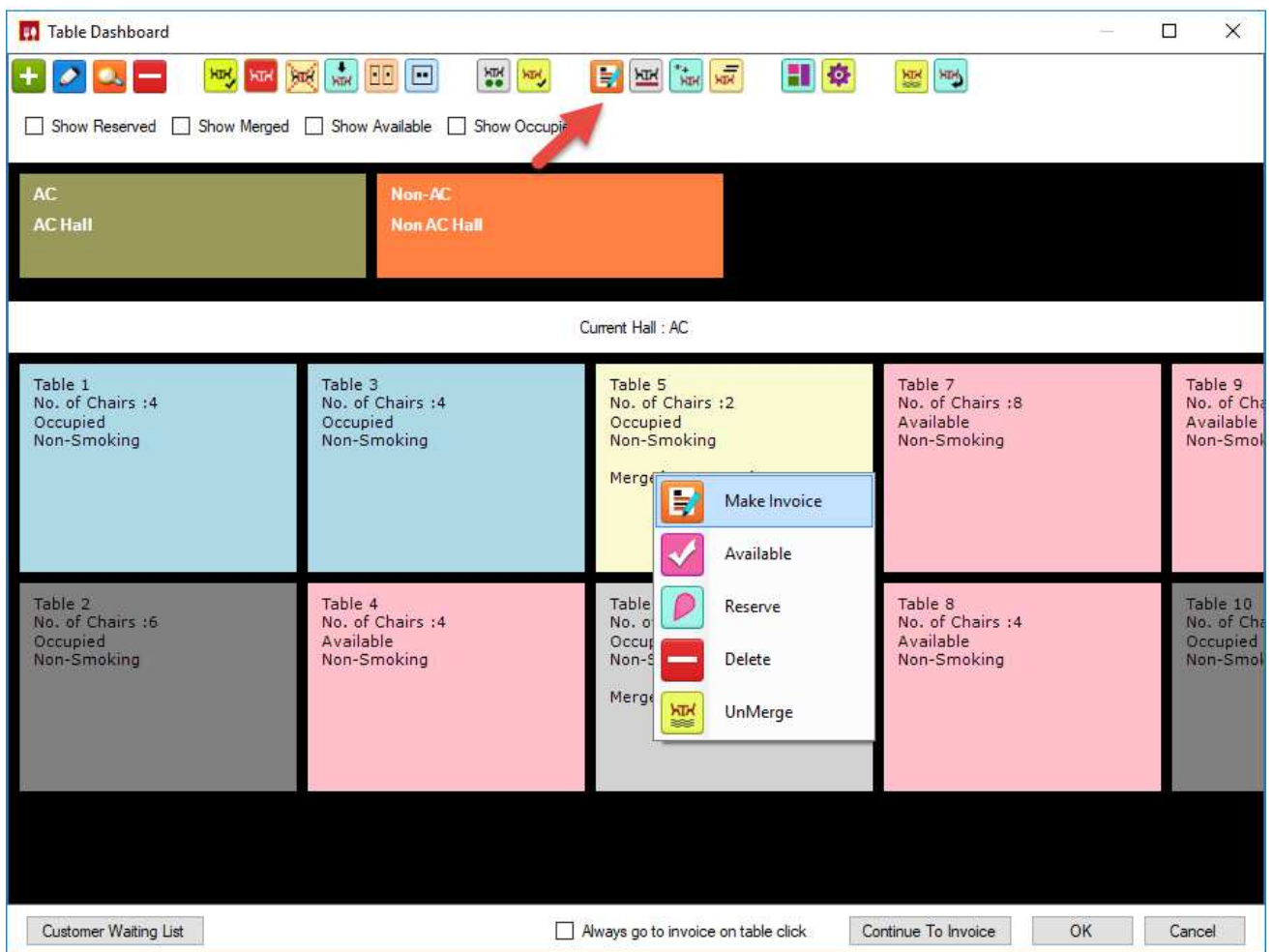
To create an invoice for the tables merged with single KOT, follow the steps below: Click on the below link to know how to merge tables and to assign single KOT for the merge group.

[http://www.hdpos.in/tutorials/How-to-merge-table\(s\)-with-single-KOT-in-HDRestaurant](http://www.hdpos.in/tutorials/How-to-merge-table(s)-with-single-KOT-in-HDRestaurant)

1. Run HDRestaurant.
2. From main screen, click on Dine-in icon or press (F5).

Invoice Type	Table Number	Payment Status	Order Status	Invoice Status	Inv Number	Invoice Date	Grand Total	Tax Grand Total
Dine In	Table 5 - AC		Order Placed	Held		09/07/2019 05:32 PM	1,236.00	
Dine In	Table 3 - AC		Order Placed	Held		09/07/2019 05:25 PM	588.00	
Dine In	Table 2 - AC	Awaiting Payment	Order Placed	Saved	Hyp-100009	09/07/2019 04:08 PM	1,068.00	
Dine In	Table 2 - AC	Awaiting Payment	Order Placed	Saved	Hyp-100010	09/07/2019 04:08 PM	636.00	

3. From Table Dashboard, select the table from the merge group and click on Create Invoice or right click on mouse/pad and choose the option of Make Invoice to proceed for sales invoice.



**Note:** You can choose any table from merge group and click on Create Invoice if tables are merged with same KOT.

4. Select the items for order form the pictorial section of the billing window or select the items from Item Name field.

Pictorial Billing

HD Bar Login : HDAdmin it Cash Register : 01 - Manager's Drawer

Toggle Categories Select Category Tree : Food Apply Settings

Tortellini Skewers	Fried Ravioli	Mozzarella Sticks	Chicken Lollypop (Drums of heav
Lemon Pepper Chicken	Whole Roasted Chicken	Chicken Spring Roll	Chicken Oyester Chilly Dry
Crispy Thread Chicken	Salmon Spaghetti	Prawn Rissoles	Pate Maison
Baigan ka Bharta	Indian Spiced Rice	Broccoli Paneer And Peanut Masala	Rajma Chawal
Indian Roast Chicken	Chicken Hariyali Masala	Coriander Chicken Curry	Chinese Fried Rice
Chinese Spaghetti	Chinese Vegetable Stir Fry	Chicken 65	Prawns Chilli

This is a 'Dine In' invoice, Table 'Table 5 - Occupied' is being used for this invoice.

There are no offers applied to the selected item.

Invoice #: Hvp-100011 Date: 09/07/2019

Item Name: [ ]

QUANTITY	UNIT PRICE	PRICE
<b>1. Chicken Oyester Chilly Dry</b>		
1	228.00	228.00
<b>2. Whole Roasted Chicken</b>		
1	372.00	372.00
<b>3. Baigan ka Bharta</b>		
1	252.00	252.00
<b>4. Rajma Chawal</b>		

Discount Included : 0.00

**Total : 1,236.00**

Quantity Total : 4

Customer : Rakesh Gowda

Sales Executive : Manoj Singh

Change Quantity  
Show Offer  
Hold Invoice  
Remove Item  
Cancel Invoice  
Show Stock  
Awaiting Payment  
Express Pay (F5)  
Pay Now (F8)  
Estimate (F11)  
Save Print Estimate (Alt F11)

5. You can select hold invoice if order is not completed else directly proceed to pay now for completing the invoice.

6. In Pay Now window enter the Amount Received, and click on Save Invoice or Save & Print Invoice.

Pay Now
Invoice Number : Hyp-100011
Invoice Date : 09/07/2019

**Customer Info**

Customer :  Alt+C      Sales Executive :  Alt+S

Available Credit Limit : 0.00      Customer Email :   Send email to Customer

Customer Mobile Number :   Send sms to Customer

Awaiting Payment

**Invoice Info**

Total Before roundoff : <span style="background-color: #f0e68c; padding: 2px 5px;">1,236.00</span>	Quantity Total : <span style="background-color: #808080; color: white; padding: 2px 5px;">4</span>	<b>Tax Details :</b>
Roundoff Amount : <span style="background-color: #6b8e23; color: white; padding: 2px 5px;">0.00</span>	Number of Items : <span style="background-color: #808080; color: white; padding: 2px 5px;">4</span>	Vat 14% <span style="float: right;">151.79</span>
<b>Total :</b> <span style="background-color: #f0e68c; padding: 2px 5px;">1,236.00</span>	Discount Included : <span style="background-color: #2980b9; color: white; padding: 2px 5px;">0.00</span>	
	Tax Included : <span style="background-color: #c07040; color: white; padding: 2px 5px;">151.79</span>	

**Payment Detail**

Cash   Card   Cheque   Store Credit   Advance Amount   Approved Pending   Gift Card   Bank Transfer   Food Coupon

Amount Received :  Alt+A ←  
Ctrl+P

Pending Amount : 0.00

**Cash :** 1,500.00

Note :

Total Commission Expense : 0.00

Total Received Amount : 1,500.00

Returnable Balance : 264.00

Save Returnable Amount as Customer Advance (F4) :

Save & Print Estimate (F11)
Save Estimate (F12)
Save & Print Booking (F6)
Save Booking (F7)
Save & Print Invoice (F5)
Save Invoice (F8)
Cancel