

How to create new Business Location?



HDPOS smartV2 Tutorials

To create new Business location in **HDPOSsmart**, follow the steps below.

1. Run **HDPOSsmart**.
2. From main screen click on **Set-Up** button.

| S No. | Barcode | Item Name | Qty / Weight | Measuring Unit | Unit Price with Tax | Total with Tax |
|-------|---------|-----------|--------------|----------------|---------------------|----------------|
|-------|---------|-----------|--------------|----------------|---------------------|----------------|

3. From 1st page of set-Up click on Shop (BL).



| Shop Name | Document Prefix | Document Start Number | TINNo | Company Name | Address 1 | Address 2 |
|----------------------|-----------------|-----------------------|-------|----------------------|-----------------------------------|---------------------------|
| Hyper Drive Fashions | Hyp | 00001 | | Hyper Drive Fashions | #167, Hyper Drive lane, 2nd Cross | Sobha Apartm Sarjapur ORR |

4. From **Manage Business Location** screen, click on **Add Business Location** button.



| Shop Name | Document Prefix | Document Start Number | TINNo | Company Name | Address 1 | Address 2 |
|----------------------|-----------------|-----------------------|-------|----------------------|-----------------------------------|---------------------------|
| Hyper Drive Fashions | Hyp | 00001 | | Hyper Drive Fashions | #167, Hyper Drive lane, 2nd Cross | Sobha Apartm Sarjapur ORR |

5. In **Add New Business Location** screen, fill all the required details as required.



Add New Business Location

Business Location Details

Company Name : Hyper Drive Fashions
Shop Name (Business Location) : Hyper Drive Fashions
Prefix for Documents : Hyp
Start Number for all documents : 00001
TIN Number :
Address Line 1 : #167, Hyper Drive lane, 2nd Cross
Address Line 2 : Sobha Apartment Road, Sarjapur ORR Bellandur
City : Bengaluru
State : Karnataka
Country : India Pin : 560103
Phone No : 080-42717700
Mobile No :
E Mail : support@hyperdrivesolutions.com
Website :
Business Location TIN No :
ESIC No :
LBT No :
CST No :
PT Registration No :
Fax No :
Service Tax No :
GST No :
Term & Condition :

Document Settings

Invoice Printer Settings : Printer Setting : Default_Laser
SMS Setting : Default
Enable Email : Email Setting : Default
Email Template Setting :

Additional Receipt Settings

Print second receipt on different printer Ask to print every time
Second Receipt Printer :
Second Receipt Print Format :
Number of second receipts to print : 1 Additional Receipt Printers

Move Stock Setting

Move stock of deleted invoices to a specified warehouse.
Warehouse to keep stock of deleted invoices :

File Setting

Save Invoice as File
Invoice Report Format :
File Path Template :
 Save Sales Return as File
Invoice Report Format :
File Path Template :

Attachments

Create (F8) Cancel

6. Click on **Create** button.